

**COBALT PUBLIC LIBRARY**  
**MINUTES OF THE BOARD MEETING**  
**January 25, 2025**

- **Call to Order**

Meeting called to order by Chair Mary Church at 9:33 am

**Attendees:** Mary Church, Tamara Fishley, Cathy Lafoy, Marilyn Lubbock, Suzanne Othmer, Gary Hughes, Bonnie Mederak

**Regrets:** None

**Members of the Public:** None

- **Declaration of Pecuniary Interest and the General Nature Thereof:** None

- **Adoption of the Regular Meeting Agenda**

Motion #2025-1

Be it resolved that the Cobalt Public Library approve the Meeting Agenda of January 25, 2025 as presented

Moved by: Suzanne Othmer Seconded by: Cathy Lafoy

VOTE: Carried

- **Approval of Previous Cobalt Public Library Board Meeting Minutes**

Motion #2025-2

Be it resolved that the Cobalt Public Library Board approves the minutes regular meeting of December 7, 2024 as presented.

Moved by: Tamara Fishley

Seconded by: Marilyn Lubbock

VOTE: Carried

- **New Business**

- 1. Treasurer Report

- An updated spreadsheet was provided. Everything is good for the balance of 2024

- 2. CEO REPORT FOR NOVEMBER 2024/ DECEMBER 2024

- Ontario Parks Passes have arrived and a poster is made and will be posted soon.
  - We are still working on training manuals for both the library clerk and the CEO.
  - Santa and the Grinch went over really good, we had 34 people in. Both were a big hit, thank you to all who helped.
  - We have put together a schedule in house projects. We have started with Homework Buddy, Lego Club for ages 6 to 9 and Tech help. We are looking into Lego Club for other age groups as well as craft days, board game days, trivia night social.
  - Our first Lego group was held on January 9, 2025, we had 7 kids sign up for the club, 4 showed up for the first session. More are expected for the next one held on February 13, 2025. Board game day on January 11, 2025, for this we had 11 people come in to play games and on January 18, 2025, we had 7 people in for craft day.
  - Tony Mederak pulled the books that have not been used since 2017. Some of them are not even Cataloged so we must work on those.
  - The Large Print Area has been catalogued and is organized by genre.
  - Ken is working on the Children's French book that we bought from the For Kids Sake Grant. A lot of books are not catalogued and are really old. Could we donate any that we are not keeping to the French Schools?
  - Derek has gotten the X-Box up and running and helped a lot with the large print books.
  - Lighting System will be installed the week of January 27, 2025.
  - Still waiting on confirmation of the letter to CRA requesting Tamara's name be added to the account.

- I have created a graph with the patron count for 2024 and have broken it out by day of the week.
- In December we had 165 visits to the library. Last month we had 234

### 3. 2025 Budget

Meeting set for February 9, 2025, at 9:00 am for the 2025 Budget

### 4. Stat and Civic Holidays

Rescheduled for March Meeting

### 5. Extra Equipment

Ensure that everything works and dispose of broken equipment.

### 6. Library Policy Review

We will review one of the policies and procedures at each meeting

### Draft Motion:2025-3

Update CIBC Library Signing Authority

Moved By: Tamara Fishley

Seconded by: Mary Church

Vote: Carried

### 7. Latchford Residents

We have created the letter, and it will be sent out by the end of the month.

### 8 Cobalt Historical Society Membership

We will not be getting a membership at this time.

### 7. ADJOURNMENT

Be it resolved that the Regular Meeting of the Cobalt Public Library Board be adjourned at 10:49 A.M.

**NEXT MEETING:** March 1, 2025, at 9:30 A.M.