

**COBALT PUBLIC LIBRARY**  
**MINUTES OF THE BOARD MEETING**  
**April 26, 2025**

1. **Call to Order**

Meeting called to order by Chair Mary Church at 9:07 am

2. **Attendees:** Mary Church, Gary Hughes Cathy Lafoy, Marilyn Lubbock, Suzanne Othmer, Bonnie Mederak

**Regrets** Tamara Fishley

**Members of the Public:** None

3. **Declaration of Pecuniary Interest and the General Nature Thereof:** None

4. **Adoption of the Regular Meeting Agenda**

Motion #2025-10

Be it resolved that the Cobalt Public Library approve the Meeting Agenda of April 26, 2025.

Moved by: Cathy Lafoy      Seconded by: Marilyn Lubbock

VOTE: Carried

5. **Approval of Previous Cobalt Public Library Board Meeting Minutes**

Motion #2025-11

Be it resolved that the Cobalt Public Library Board approves the minutes regular meeting March 2, 2025 as amended.

Moved by: Marylyn Lubbock

Seconded by: Cathy Lafoy

VOTE: Carried

## **6. New Business**

### **1. Treasurer Report**

An update was discussed.

### **2. CEO REPORT FOR MARCH/APRIL 2025**

- Our Easter Celebration went very well. The Easter Basket draw was won by Vivian Ward. We sold all 300 tickets which brought in \$518. We had 33 children in for the Easter Egg Hunt with 27 Adults attending. The 4 winners of the colouring contest were Sage Taylor, Lexa, Lily and Lauren. Everyone had a good time, and we sold some books at this event as well.
- I have applied for 4 grants. We did receive \$1400 from Plant Youth for Tabletop Role playing games. We will be starting with Dungeon and Dragons and Humblewood in May. We also received \$1500 from Legacy Grant to upgrade the patron computers. We did not receive the For Kids sake grant at this time I will reapply in September. I have not heard back for the Frogs Breath Grant yet. We also received permission to redirect the balance of the past Legacy Grant to help preserve the archives.
- Historical Society will be working with us in June to help us preserve or historical/archive section of the library.
- Latchford is working on the contract and funding to join us
- Our Print bill was way over this month due to the Colouring contest, Easter tickets and patron usage.
- Homework Buddy we have a group of 4 kids that come in and participate in learning things like depth perception, temperature etc.
- Lego Club for ages 6 to 9, open Lego Club we have about 4 kids that come regularly and a few drop-ins.
- Tech, help we have only had a few people in for this expertise, but we do have more coming in for the use of computers.
- We have craft days, board game days and electronic game days. We are looking into trivia night social, book clubs.

- We are working on making sure all the books are Cataloged properly for reporting. The Children's section is completed and rearranging this section will begin soon.
- We have located some of the covers for the lighting and still looking for more once found the town will come and install them. No ETA yet.
- Still waiting on confirmation of the letter to CRA requesting Tamara's and my name to be added to the account. I will be working with Tamara to get this rectified this month time permitting.
- I have seeds for the seed Library we are currently labeling and sorting out the seeds so that everyone has a chance at them. We are having the Plant a seed and read program on April 26, 2025.
- In March 2025 we had 214 and in April up until April 23, 2025, we had 250 visits to the library.

### **3. 2025 Budget Update**

Town Meeting regarding Library Budget is April 29, 2025

### **4. Library Policy Review**

- Reviewed Human Resources Management – okay as is
- Reviewed Hiring Orientation - okay as is
- Reviewed Hour of Work - okay as is
- Reviewed Confidentiality Policy – changes were made and will be reviewed at the next meeting

### **7. ADJOURNMENT**

Be it resolved that the Regular Meeting of the Cobalt Public Library Board be adjourned at 10:36 A.M.

**NEXT MEETING:** June 1, 2025, at 9:30 A.M.